

## **Parts w/Old P.O. Deliv. Dates**

**PROGRAM NAME:** INDELIV1

**MENU OPTION TITLE:** Parts w/Old Deliv. Dates

**MAIN MODULE:** PARTS/RPTS GENERAL

**HELP KEY ACTIVE:** NO

### **PROGRAM OVERVIEW**

This program prints out a list of all open Purchase Orders in the system, before the date you've typed in at the prompt. This will help you determine the status of old P.O.s. You may find ones not closed that can be, or close ones you know aren't going to have anymore received against them. You can even use a future date to see P.O.s with potential of late receiving. With this information you can call up the vendors to confirm a ship time.

### **PROGRAM OPERATION**

**VALID ONLY WHEN YOU ARE TYPING IN P.O. DELIV. DATE!!** This is a required field in the Purchase Order Entry Date Required field. This message is only to remind you that if you don't have a date in the Date Required field, that P.O. won't appear on the list.

**ENTER DELIVERY DATE TO SELECT BY:** Enter the date you want the report to search backwards from. The report includes the date selected. Press <ENTER> and the report will be printed and you will be taken back to the options menu <PARTS/RPTS GENERAL>.