

## Open Account Still Due

**PROGRAM NAME:** COPENSD  
**MENU OPTION TITLE:** Open Account Still Due  
**MAIN MODULE:** RECEIVABLES REPORTS  
**HELP KEY ACTIVE:** NO

### PROGRAM OVERVIEW

This program generates an accounts receivable report of all open accounts invoices only by customer, in detail. Any open account term as set up in the account terms file other than the predefined terms of "1" for C.O.D. Cash only and "2" for C.O.D will be shown on this report. This program does not calculate any data and can be run for any period ending date.

### PROGRAM OPERATION

**ENTER ENDING PERIOD DATE:** You are first prompted for the period ending date. This will be the cutoff date that will represent all open accounts receivable as of that date. (C.O.D. account type terms 1 and 2 will not be included in this report)

**ENTER PRINTER # TO USE:** You must then the specific output as set up in the printer set up file. If you choose the screen-print, you can only see the total amount receivable. If you choose any printer for output, you will be prompted for summary or detail. A message will appear at the bottom of the screen: "NOTE: This report requires condensed print and wide paper!"

**PRINT DETAIL <Y/N>:** You can choose summary or detail output. NOTE: If you choose a defined output to the screen, then you will only be able to see the summary. This prompt will not appear.

**IS THIS INFORMATION CORRECT <Y/N>?**