

Cleanup Vendor History File

PROGRAM NAME:APEOYVEN

MENU OPTION TITLE:Cleanup Vendor History File

MAIN MODULE:ACCOUNTS PAYABLE

HELP KEY ACTIVE:YES

PROGRAM OVERVIEW

This is one of the largest files in the Accounts Payable System. It receives Vendor Activity Reports and the Review Check Detail information. The detail for every transaction is stored here until deleted. It is prudent to occasionally remove paid vouchers from the file. This permits smoother and faster processing of information. The Cleanup Vendor History File program enables the user to accomplish this task.

PROGRAM OPERATION

Press RETURN to begin, ESC to abort

Delete all vouchers before which date?

O.K. to begin processing (Y/N)?

ARE YOU SURE? (Y/N)?